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16 May 06  
**Addendum # 1**

**RFP B06299: Sorting / Bar Coding Machine**

**Submission Deadline: 23 May 06 @ 2:00 PM (EDT)**

- A summary of the pre-proposal meeting is released for review.

A handwritten signature in black ink, appearing to read "Jerome D. Moynihan".

Jerome D. Moynihan, C.P.M., CPPO  
Administrator of Purchasing Systems



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
Division of Information Technology  
One Capitol Hill  
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Subject: Sorting & Barcode Machine Pre-bid conference questions and responses  
Date: May 15, 2006

Below are questions raised and our answers to them from the pre-bid conference held on Monday, May 8<sup>th</sup> at 10 a.m. at the Mail Facility in Johnston. We have also attached a drawing of the maximum space allowed for the barcode machine. We again invite any potential bidder to come to the Mail Facility to get their own detailed measurements, as that was our intent for holding the pre-bid conference at our facility in the first place.

**Specifications for a High Speed Sorting & Barcode Machine**  
**REQUEST FOR PROPOSAL**

1. **specification # 42.)**

The system software must be Windows NT based with the capacity to display reports on the system computer screen before printing. The system must allow for the printing of only selected pages of reports. The system must be able to export run data to P.C. based programs, such as Microsoft Word, Excel, Access, etc.

**This specification, as Windows NT is no longer supported by Microsoft, is hereby changed to:**

The system software must be a *Windows networkable operating system currently supported by Microsoft* with the capacity to display reports on the system computer screen before printing. The system must allow for the printing of only selected pages of reports. The system must be able to export run data to P.C. based programs, such as Microsoft Word, Excel, Access, etc.

2. **specification # 43.)**

The proposed system must have the same reading technology as utilized with the USPS Merlin to insure maximum acceptance when presenting mail to the USPS. *The Central Mail Facility is aware the USPS Merlin software is proprietary, this is meant to be similar to or as like.*

3. **specification # 44.)**

The system must have a software-based reader, which employs multiple reading algorithms, (minimum of three) to obtain maximum address resolution. The reading algorithms must be complementary, not just "waterfall" readers placed in sequence. The reading algorithms must work in conjunction with each other to reach the highest possible delivery point barcode resolution for the mail mix presented. These reading algorithms must be resident within one server to prevent the State from having to pay multiple subscriptions for the reading technologies. This to include handwritten reading capabilities. *We visited the same three vendors that came for the pre-bid conference; the subject of a "per-click" charge was NOT brought to light by any vendor during these visits. Therefore, it is the State's position it is incumbent upon the vendors to include these "per-clicks" as part of their monthly lease charge.*

4. **specification # 51.)**

The System must fit in the footprint as it stands in the current Enterprise Mail Operations at 1670 Hartford Avenue, Johnston RI. A prebid Conference will be held at this facility to allow bidders to spec the current location. **Evaluation of proposed footprint of each vendor is worth 10 points out of a possible 100 points.**

*We have attached a drawing for the largest size the barcode machine can be, we again invite all prospective vendors to visit our room to take their own measurements, as this was the intent of the pre-bid conference held at our facility.*

*We also note that two of the three vendors did their own measurements.*

**Sixty-one (61) feet is the longest the machine can be. Please take note of the measurements of all ends and L-shaped end, as well as the height maximums to certain areas of the location.**

This detailed floor plan illustrates the layout of a printing plant. The plan includes the following components:

- Top Section:** A long horizontal area with a width of 6'-5". It contains a 7'-0" section with light fixture heights of 7'-0" and 7'-2", and a larger section with a height of 5'-4.5" from floor to beam.
- Left Wall:** A vertical strip containing a 'SHIPPING' area, a 'RETURN' area, and a series of 'PARAGON' work tables.
- Central Core:** A vertical corridor area containing 'STORAGE RACKS', a 'MEN'S ROOM', 'N-MTL PART', and 'WOMENS'.
- Right Wall:** A vertical strip containing 'PARAGON' work tables, a 'POWER PANEL', and a 'DM 1000' unit.
- Bottom Section:** A horizontal area containing 'OUTPUT BOXES', a 'DUMP STATION', and a 'WORK TABLE'.
- Equipment and Storage:** Various pieces of equipment are labeled, including 'INKJET', 'Folder', 'RISO ACUTRAC', 'Pinney Bowes Inserters', and 'Envelope Racks'.
- Dimensions:** Numerous dimensions are provided throughout the plan, such as 61'-0", 16'-5", 10'-0", 9'-0", 5'-0", 8'-0", 4'-0", 7'-0", 3'-0", 2'-0", 1'-0", and 1'-6".